



292 Red River Road, Thunder Bay, ON. P7B 1A8
Phone: (807) 346-0809 – E-mail: standrewddi@tbaytel.net - Website: www.dewdropinnthunderbay.ca

St. Andrew Soup Kitchen Inc. is currently seeking a candidate for our Board of Directors

Who are we?

St. Andrew Soup Kitchen Inc. is a non-profit corporation and registered charity that operates a soup kitchen called St. Andrew's Dew Drop Inn. Our task is a simple one: *we feed hungry people* with no questions asked. We rely on the tremendous support of the community and a great number of caring volunteers – church groups, service clubs, schools, organizations, businesses, and individuals – who give their time and money so that we can provide a nutritious midday meal every day.

Board Position Overview

Working with other dedicated volunteers, a Director of the Board will:

- Actively support the mission and strategic objectives of St. Andrew's Dew Drop Inn.
- Attend monthly Board meetings, committee meetings and carry out other board tasks.
- Be informed of agenda items and contribute knowledgeably to the discussion and decisions of the Board.
- Provide guidance, suggestions, and expertise on matters that would be beneficial for the long-term growth of St. Andrew's Dew Drop Inn.
- Abide by the Board of Directors Code of Conduct.
- Represent and promote the organization at community events or special functions.
- A commitment of a three-year term.

What are we looking for:

A Director of the Board should possess the following qualities:

- Experience in legal matters, legislation, and policy in relation to Not-for-Profit organizations.
- Knowledge and experience with food security in Thunder Bay and a strong commitment to help the hungry in our community.
- Working experience in public relations, social media, and information technology.
- Knowledge of assessing risks.
- Previous board and volunteer experience.
- Ability to communicate effectively and concisely, both orally and in writing.
- Strong leadership and the ability to share skills and knowledge with others.
- Ability to work with and be respectful of staff, volunteers and patrons served by the organization.
- Skilled in organizational governance and formulation of policy.

How to apply

Candidates are requested to provide a resume and letter of application to Board Director Recruitment. St Andrew Soup Kitchen Inc. 292 Red River Road, Thunder Bay, ON P7B 1A8 or by email at standrewddi@tbaytel.net **Applications are due May 15, 2023.**

Dew Drop Inn is committed to providing a respectful and inclusive environment that reflects the diverse population it serves.



THE DISTRICT OF THUNDER BAY
SOCIAL SERVICES ADMINISTRATION BOARD



United Way
Thunder Bay